

# Child Care Facility

Office of Child Care Regulation  
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## *Child Care Personnel Requirements*

### *Operator/Director Requirements:*

- ◆ Good moral character based upon a Level 2 screening standards, as provided in Chapter 435.04, F.S.
- ◆ Must be at least 21 years of age.
- ◆ Must complete the Department's 40-clock-hour introductory child care training as evidenced by passage of a competency exam.
- ◆ Must complete 10-hour annual in-service training.
- ◆ Must complete 0.5 continuing education unit or 5 clock hours of approved training in early literacy and language development birth to 5 years of age.
- ◆ Must complete specialized training in serving children with disabilities within 5 years after employment.
- ◆ Must have a director credential prior to issuance of license.

### *Employee Requirements:*

- ◆ Good moral character based upon a Level 2 screening standards, as provided in Chapter 435.04, F.S.
- ◆ Must be at least 16 years of age to be left unsupervised.
- ◆ Must complete the Department's 40-clock-hour introductory child care training as evidenced by passage of a competency exam.
- ◆ Must complete 10-hour annual in-service training.
- ◆ Must complete 0.5 continuing education unit or 5 clock hours of approved training in early literacy and language development birth to 5 years of age.
- ◆ At least one staff member with a valid certificate of course completion in first aid training and infant/child CPR must be present at all times both onsite and on field trips.

## *Definition of Child Care Facility*



Section 402.302(2), Florida Statutes

Any child care center or child care arrangement that provides child care for more than five children, unrelated to the operator and that receives a payment, fee, or grant for any of the children receiving care, wherever operated, and whether or not operated for profit.

## *Licensing Authority*



Section 402.308(1), Florida Statutes

Every child care facility in the state, unless statutorily exempt, shall have a license which shall be renewed annually.

## *Staff-To-Child Ratio*



1:4 Infant  
1:6 One year old  
1:11 Two year old  
1:15 Three year old  
1:20 Four year old  
1:25 Five and older

## Capacity Requirements

Indoor Space Footage: 35 square foot per child (20 square feet if child care facility was licensed by October 1, 1992 and has continued to be licensed).

Outdoor Space Footage: 45 square foot per child outdoor play area (Outdoor play area shall be calculated for a minimum of  $\frac{1}{2}$  the licensed capacity, excluding children under one year of age).

Adequate number of toilet and wash basins available for the number of children in care.



## *Additional Health & Safety Requirements*

*Additional health & safety requirements for child care facilities include, but are not limited to, the following:*

- ◆ Minimum Staff Credentials
- ◆ Physical Environments
- ◆ Sanitation and Safety
- ◆ Nutritional Practices
- ◆ Admissions and Record Keeping
- ◆ Transportation Safety
- ◆ Access
- ◆ Child Discipline
- ◆ Plan of Scheduled Activities
- ◆ Urban Child Care Facilities
- ◆ Transition Periods
- ◆ Evening and Weekend Child Care
- ◆ Enforcement



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